

Raleigh Studios

Theater Reservation Request Form

Current Date:

Please complete the following information and send this form to screening@raleighstudios.com to request a reservation. If you have any questions feel free to email us or call 323-871-5649. Thank you!

Film Title:

Name of Theater Requested (Chaplin, Fairbanks, Pickford):

Exact date and start & end time requested:

Length of Movie:

Format of Movie (DCP, QuickTime, Blu-Ray):

Estimated number of guests:

Billing Contact Name: (this is where the contract will be sent)

Name Listed As The "Client" For Contracts (If different than above):

Billing Email:

Billing Phone:

Parking is 10\$ per car to use our parking garage. Will you be (1) paying for the parking for your guests or (2) allowing guests to pay the 10\$ charge as they arrive?

Do you plan to have a reception?

If so, do you plan to rent our Café area?

If so, do you plan to rent our Lobby area?

If so, do you intend on having alcohol service?

(please note that receptions and alcohol service at that reception have additional fees related to security, cleaning, and insurance.)

Do you need to rent our Red Carpet:

Do you need to rent our Step & Repeat Frame: